



BIRCHWOOD CITY - CLEARVIEW MANOR COMMUNITY ASSOCIATION, Inc.

P.O. Box 7
Oxon Hill, Maryland 20745
Email: birchwood.clearview@gmail.com

Vendor and Service Provider Registration

EVENT: Birchwood City - Clearview Manor Community Day

DATE: Saturday, October 5, 2024

11:00 am - 4:00 pm

LOCATION: Birchwood City Recreation Center

1331 Fenwood Avenue

Oxon Hill, Maryland 20745

- Please print all information below clearly and email by **Tuesday, October 2, 2024**, to:

Veda Dixon, BCCA Publicity Chair

H15642vad@hotmail.com or Cell 301-775-0533

- There is a **\$25.00** registration fee for vendors. Payments may be made to Percell Walker, BCCA's Treasurer, via:

Zelle or CashApp – using email Percellwalker@verizon.net; or PayPal (search Percell Walker) or money order. Please include your name and description (Comm Day Vendor).

- **Set-Up Schedule: Saturday, October 5, 2024; 10:00 - 11:00 a.m. Vendors will not be able to set-up after 11:45 am. Outlets may/may not be made available. Setup location will be given the day of event. If you have any further questions, you may email Veda Dixon.**

Organization/Business name:

Contact name:

Phone:

Website address:

Mailing Address:

Email Address:

My booth will have: Items for sale and/or information

Please describe items you will be selling or topic of information:

Printed name:

Signature: _____ **Date:** _____

Vendor requests will not be processed without your signature.

Please note: 1 - 6 ft. Table and 2 chairs will be provided by request.

Space is limited, so space is on a first come, first serve basis.

If you are approved and space is available, you will receive a confirmation email letting you know that a space has been reserved for you and how to submit your payment.

This is an outdoor event.

For additional information and details, please contact Veda Dixon.

Thank you for your interest in joining us as we Celebrate Community!